

Ministry: Student Ministry

Position Title: High School Girls Coordinator

Reports To: High School Pastor

Position Type: Part Time / Salaried / Ministry Exempt

Purpose of Role: Support and develop all aspects of High School Ministry connection, alongside the High School Pastor, with students encompassing grades 9th thru 12th living in proximity to Journey Church Colorado.

Primary Tasks:

- Creates a healthy ministry culture, especially with **our girls in grades 9-12**, focused on mentoring growth and next steps
- Cultivate and **invest in relationships** with Journey students and their families
- Actively recruits and **champions serve team** volunteers for student ministry.
- Assists Student Worship Leader in recruiting and managing Student Worship Team volunteers
- Supports the content management, engagement, and distribution of Students **Social Media**

General responsibilities

- Weekly follow up with new students. Send invites and connect with small group leaders
- Weekly follow up with students who are new believers.
- Supports student ministry in the areas of slide creation and advancement (sermon and worship), lights, music and other basic tech
- Support Student Worship Coordinator in raising up and training students in the area of creating/running worship/sermon slides, lights, music and basic tech
- Develop Discipleship tract for students
- Supports Student Pastor in running all activities, camps, events, programming.
- Supports Student Social Media in the areas of: Daily posts, Promoting all events, camps and retreats; Worship and preaching videos; Weekend Recap/Encouragement
- Communicates, collaborates and steps in to help with other staff regarding all Ministry/Church activities, special Sundays and holidays.
- Attends weekly Team meetings and any other staff meetings as requested.
- Pray regularly for the church and its people, and model spiritual vitality and accountability.
- All other duties as assigned.

Experience & Knowledge Required

- Excellent verbal and interpersonal skills. Passion and talent for working with students grade 6-12
- Proficiency in Word, Excel, Mac OS, Google Docs. Ability to learn and use CCB Software.
- Strong Christian character as described in 1st Timothy 3:2-7.
- Teaching/preaching and public speaking skills, and comfort with teaching about spiritual matters to students.
- Ability to craft messages, teaching series, and small group resources applicable to and engaging for students.
- Ability to work with a team to plan and execute large events and environments. Willingness to put yourself out there, ask for help, reach out, etc.
- Excellent organization, time-management, and multi-tasking skills. Reliable, trustworthy, and excellent at following through on details.

Possess and exhibit the following core values in their daily lives:

- Personal Love for God and Love for People.
- Work ethic that is excellent, protective of the church, and frugal with time and money.
- Attitude of a servant, enjoyable to be with and devoted to the call of God and the church.
- Supports the mission of Journey Church of being an active member and attender.

Employee Signature: _____ Date: _____