

**Position Title:** Audio Manager  
**Ministry:** Creative Ministry

**Position Type:** Full Time/Salaried/Exempt  
**Reports to:** Technical Director

**Purpose of Role:** *This role will prepare all aspects of service audio requirements and operate equipment to integrate audio sources and create a full program mix for live and recorded services. This role will also support the Technical Director in all areas of production.*

**Primary Tasks:**

- Prepare service audio requirements and operate equipment to integrate audio sources and create a full program mix for live and recorded services
- Work with multiple ministries to ensure production requirements for audio and video are complete
- Assist with regular weekly events managing all A/V/L aspects
- Work with Technical Director on purchase and install of all audio and video equipment

**General responsibilities**

- Prepare audio operations technical infrastructure details for services and events
- Run FOH or Broadcast Audio for Sunday service, Wednesday Youth Service, and other Journey related events.
- Test and prepare video/streaming audio operations systems and equipment for use
- Work with FOH or Broadcast Engineer to ensure the mix meets our standards
- Mix multiple audio sources: pastor/guest microphones, live band and worship for main services
- Handle microphone, RF and Dante patching and routing for services
- Edit post service mix for archive of worship and teaching
- Work closely with the Technical Director to ensure all audio and equipment is in good working order and ready for use as required
- Assist in weekly rehearsal schedule to ensure all audio equipment is set up in a timely fashion to facilitate worship
- Assist in stage scenery, construction and installation
- Assist in programming and operation of Pro Presenter slide and videos
- Prays regularly for the church and its people, and models spiritual vitality and accountability.
- All other duties as assigned.

**Experience & Education Required**

- Minimum three (3) years of experience using audio consoles to include Dante' and Network Systems and in a live worship and video production setting
- Minimum two (2) years of worship experience preparing and mixing audio and lighting
- Expertise in mixing audio for live production services
- Extensive experience with Dante Digital Interface and Network Interface systems for audio and recording, and knowledge of recording and editing software
- Proficiency in problem-solving and the ability to handle multiple projects/tasks effectively

**Possess and exhibit the following core values in their daily lives:**

- Personal Love for God and Love for People
- Work ethic that is excellent, protective of the church, and frugal with time and money
- Attitude of a servant, enjoyable to be with and devoted to the call of God and the church
- Supports the mission of Journey Church of being an active member and attender.

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_