

Position Title: Childcare Worker
Position Type: Variable/Temp/non-exempt

Ministry: Journey Church
Reports To: Family Ministry

Purpose of Role: To support the mission of Journey Church by providing safe and effective childcare services during events or activities.

Primary Tasks:

- Responsible for following all Journey Family Ministry Policies and Procedures at all times.
- Ensures children in care have a safe and fun experience while at Journey.
- Facilitates cleaning of toys, rooms, and supplies used during childcare.
- Actively communicates with ministry childcare lead for childcare schedule.

General responsibilities

- Provide excellent “customer service” to every family participating in childcare at Journey.
- Work with church ministry staff to ensure you have a full understanding of the expectations and time needed for childcare.
- Arrive at the building 30 minutes prior to childcare start time to ensure the space is set up correctly.
- At the end of the event make sure everything is put away, set alarm and lock all doors.
- Communicates/collaborates with church staff regarding any emergency situations.

Experience & Knowledge Required

- Has current CPR/AED and basic first aid certifications.
- Has a heart for children and is fun.
- Ability to respond to emails, calls, text messages.
- Reliable and trustworthy.
- Must be at least 16 years old.

Possess and exhibit the following core values in their daily lives:

- Personal Love for God and Love for People
- Work ethic that is excellent, protective of the church, and frugal with time and money
- Attitude of a servant, enjoyable to be with and devoted to the call of God and the church
- Supports the mission of Journey Church of being an active member and attender

Contracte Employee Signature: _____ Date: _____